

## STANDARD OPERATING PROCEDURE

## EMPLOYEE DINING POLICY

As a Beauport Hospitality Group employee, we encourage you to join us to dine at 1606 Restaurant and Bar, Seaport Grille, and Rail Stop Restaurant and Bar. We hope you will utilize the "BeauPerk" employee dining benefits available to you.

All full and part time employees are eligible to receive 50% discount off their party's dinner, up to a party of four. Discount applies to food only.

If you wish to dine at any of our properties with your BeauPerk discount, please do the following:

- With 24-hour notice, prior to visit, e-mail your Manager with the request. Your Manager will approve your visit with the General Manager of the BHG property you wish to dine.
- Approval to visit and dine with employee discount is subject to Manager's discretion.
- Employees are now required to dine around peak business days/times, due to limited capacity. Reservations made during peak business days/times will be subject to additional review and discretion by Manager.
- All employees are expected to leave gratuity relative to total dollar amount before employee discount.
- If you choose not to utilize your 50% discount or Dining Dollars, you may visit at any time without prior approval.
- Employees are not allowed to drink or eat at the bar. We reserve the bar for guests of the bar ONLY.
- Reservations are required.